

Holy Name of Mary Religious Education Policies MUST RETURN WITH APPLICATION

We ask you carefully read and sign this page and discuss the importance of these rules with your child

I have read and will abide by the following policies _____(Parent) and
_____ (student)

The Religious Education program at HNM parish offers instructions to the children who attend public and private (non-parochial) school whose families are enrolled parishioners at Holy Name of Mary Parish. An eight-year sequence of formation is offered (from 1st grade to 8th grade) and all Catholic children of the parish are expected to participate and attend Religious Education continuously from grade 1 through 8 grades.

Following is a list of the behavior expectations required of every child who attends the program:

1) Weekly attendance at mass: every child is expected to attend weekly mass as part of their Faith Formation.

2) Weekly class attendance: If for any reason your child is not able to attend class for one week, he will be asked to complete the lesson at home and present it to the catechist upon returning to class. This work will be required to move to the next grade level.

3) Children are expected to arrive at classes on time.

4) Unacceptable Behavior includes the following:

- Fighting
- Defiance of staff
- Use of profanity
- Refusal to prepare assignments
- Possession of dangerous objects
- Possession of tobacco or controlled substances
- Damage of property (if your child destroys property it must be paid by the parent)
- Leaving the building/premises during class without permission
- Habitual tardiness and absenteeism
- Cheating
- Using cell phones during class (If your child uses their cell phone in class, it will be taken away and you will need to come into the office after class to pick it up.)

If a student incurs in unacceptable behavior the following steps will take place:

First time: students will be sent to the office to speak to the Director

Second time: parents will be called and asked to speak with their child about their behavior

Third time: parents will be called to pick up their child immediately. If misbehavior continues the child will be removed from the program pending a meeting with the director, pastor and parents.

Tuition/Fees: no child will be enrolled in a class until the office receives the tuition fees. If there is a financial burden, please contact our office.

HOLY NAME OF MARY RELIGIOUS EDUCATION – STUDENT REGISTRATION 2025-2026

New registration: If a child is registering for the first time, a *baptismal certificate* must accompany this form, even if the child has been baptized at Holy Name of Mary. WE WILL NOT REGISTER W/O THE BAPTISMAL CERT.

Parish Registration #: If you are not registered in the parish, please do so before registering your child for Religious Education Instructions. Parish Registration number may be found on your Sunday envelope.

FAMILY INFORMATION

Salutation: (Mr. & Mrs.) _____
Family Name: _____
Mother's Name: _____
Father's Name: _____
Mailing Address: _____
Email Address: _____
Church Registration #: _____ **REQUIRED TO GET THE PARISH DISCOUNT**
Home Phone: _____
Mother's Work #: _____ Cell #: _____
Father's Work #: _____ Cell #: _____
Emergency Contact: _____ Relationship: _____ Phone#: _____

Please check the time you would like your child to have his/her class:

Grades 1 - 5 Tues., 3:30-4:45 pm ___ Wed., 3:30-4:45 pm* ___

Grades 6-8: Tues., 7:00-8:15pm ___

STUDENT INFORMATION

(All information will be kept confidential: this is for us to make sure that we are being as accommodating as possible for your child).

1st Student's Last Name: _____ First: _____ Sex: M / F
Student's date of birth: ____/____/____ Public School: _____ Grade: ____ (in September)
Church of Baptism: _____ Date _____
Church Address: _____
Has your child received First Communion? Y / N Mother's Maiden Name: _____
Church of First Communion: _____

Note: According to the guidelines provided by the Diocese of Rockville Center, every child needs a minimum of 2 years of Faith Formation in order to receive any Sacrament.

Expected Communion Year _____ Expected Confirmation Year _____

2nd) Student's Last Name: _____ First: _____ Sex: M / F
Student's date of birth: ____/____/____ Public School: _____ Grade: ____ (in
September)
Church of Baptism: _____ Date _____
Church Address: _____
Has your child received First Communion? Y / N Mother's Maiden Name: _____
Church of First Communion: _____

Expected Communion Year _____

Expected Confirmation Year _____

3rd) Student's Last Name: _____ First: _____ Sex: M / F
Student's date of birth: ____/____/____ Public School: _____ Grade: ____ (in
September)
Church of Baptism: _____ Date _____
Church Address: _____
Has your child received First Communion? Y / N Mother's Maiden Name: _____
Church of First Communion: _____

Expected Communion Year _____

Expected Confirmation Year _____

4th) Student's Last Name: _____ First: _____ Sex: M / F
Student's date of birth: ____/____/____ Public School: _____ Grade: ____ (in
September)
Church of Baptism: _____ Date _____
Church Address: _____
Has your child received First Communion? Y / N Mother's Maiden Name: _____
Church of First Communion: _____

Expected Communion Year _____

Expected Confirmation Year _____

Important Note: Medical and Educational Information

To help us create a safe and supportive environment for your child, please complete the section below. All information will be kept confidential and used only by the Religious Education staff.

Child's name: _____

Self-contained classroom in school? _____

Mainstreamed (Regular class) _____

1. Does your child have any medical conditions or allergies?

☐ No ☐ Yes – Please explain: _____

2. Does your child take any medications we should be aware of?

☐ No ☐ Yes – Please list: _____

3. Does your child receive special education services or have an IEP/504 Plan?

☐ No ☐ Yes – Please describe any accommodations that may help:

4. Are there any other needs or concerns you'd like us to know about?

Parent Involvement Opportunity – Volunteers Needed!

Our Religious Education program thrives because of the dedication and generosity of our parish families. We warmly invite you to consider volunteering your time to help us provide a safe, faith-filled experience for all our children.

Class Times:

- **Grades 1–5:**
 - ♦ Tuesdays or Wednesdays from **3:30 PM to 4:45 PM**
- **Grades 6–10:**
 - ♦ Tuesdays from **7:00 PM to 8:15 PM**

Please check any areas where you would be willing to help:

- ☐ **Catechist (Teacher)** – Lead a weekly class (training and materials provided)
- ☐ **Assistant Catechist** – Help support the lead teacher in the classroom
- ☐ **Substitute Teacher** – Be available to fill in when a catechist is absent
- ☐ **Hall Monitor** – Supervise the hallways to ensure safety and order
- ☐ **Door Monitor** – Greet families and ensure secure entry and exit
- ☐ **Special Events Volunteer** – Help with sacraments, celebrations, or other gatherings
- ☐ **Other (please specify):** _____

Name: _____

Phone/Email: _____

Preferred Grade Level (if any): _____

Availability: ☐ Weekly ☐ Occasionally ☐ As needed

Specific Days/Times You Are Available to Volunteer:

(e.g., Tuesdays 3:30–4:45, Wednesdays 3:30–4:45, Tuesday evenings 7:00–8:15)

\$ Tuition Discount

Families who make a **committed volunteer contribution**—such as serving regularly as a catechist, assistant catechist, or consistent hall/door monitor—**will receive a tuition discount** in appreciation of their service. Details will be provided upon registration and placement.

We are deeply grateful for your willingness to share your time and faith with our children!

Registration Fees 2025-2026

Number of Children	Registration Fees	Late registration fee \$25.00(if registered after September 9 th)
1 child	\$165.00	\$190.00
2 children	\$260.00	\$285.00
3 or more children	\$305.00	\$330.00

NON PARISHIONERS

Number of Children	Registration Fees	Late registration fee (if registered after September 9 th) \$25.00
1 child	\$220.00	\$245.00
2 children	\$315.00	\$340.00
3 or more children	\$375.00	\$400.00

Registered online or

make check payable to Holy Name of Mary Religious Education and Mail

**to: Holy Name of Mary Religious Education
90 South Grove Street
Valley Stream, NY 11580**

